

To
The Principal/Teacher-in-Charge,
..... College.

Date :

26.12.2011.

Sir,

This is for your kind information and support that the UG Board of Studies in Commerce, West Bengal State University, has taken initiation to make the detailing of the subject contents of the B.Com Part II and Part III Syllabi (Both Honours and General) on the basis of the structures, which have already been approved by the University. For detailing the syllabi as stated above, **one workshop** will be held on **16.01.2012.** at **11.00 A.M.** in the **Seminar Hall, University Campus, Berunanpukuria, Malikapur, Barasat, Kolkata - 700126.**

In this context, the UG Board of Studies in Commerce, WBSU, will be very much obliged if you send all whole-time teachers of the Commerce Department of your college to the workshop on that date for making the programme a grand success for the greater interest of the students.

Awaiting an active support and co-operation from your end.

Wishing you all a Happy New Year in advance,

Sincerely Yours,

(Dr. Uttam Kumar Dutta)
Professor & Head,
Department of Commerce
& Management, and
Chairman, UG Board of
Studies in Commerce,
W.B.S.U.