



WEST BENGAL STATE UNIVERSITY

Berunanpukuria, Malikapur, Barasat,
24 Parganas (North), Kolkata- 700 126

लक्ष्यं विश्वमानम्

Phone : (033) 2524 1975 / 1976 / 1978 / 1979 ■ Fax : (033) 2524 1977

Registrar WBSU/Reg/TENDER/AC&ELECTRICAL-SYSTEM/03/2016-17

16/06/2016

Ref. No.:

Date:

Notice Inviting Tender

N.I.T. No. 03 of 2016-2017

Job : Arrangement for supply of (a) one (01) No. Qualified Electrical Technician, (b) one (01) No. Air-conditioning Technician to takeover and operation of the Electrical/Air-Conditioning System installed under West Bengal State University.

The Registrar(Officiating), West Bengal State University, Berunanpukuria, Malikapur, Barasat, North 24 Parganas invites Tender in sealed envelop from reputed, bonafied Agencies as per following details. The agency must have credentials of similar nature working in any Engineering Department e.g. P.W.D, C.P.W.D/Autonomous Body/Quasi Government/Undertaking in the Government of West Bengal/Government of India.

Sl. No.	Description of Item/Job	Unit	Total Quantity	Rate per Month for one (01) Electrical Technician(Rs.)	Rate per Month for one (01) Air-conditioning Technician.(Rs.)	Total Amount per Month (Rs.)
	Arrangement for supply of (a) one (01) No. Qualified Electrical Technician, (b) one (01) No. Air-conditioning Technician to takeover and operation of the Electrical/Air-Conditioning System installed under West Bengal State University.	Head	02 Nos. (in single shift on each work day)			
Total						

1. Contract period shall be considered valid for Twelve(12) calendar months from the date of issue of the work order.
2. Rates shall be quoted for 02 Nos. personnel per month basis considering weekly off-day and National Holidays and shall be all inclusive of relevant Taxes, Cess(if applicable), Duties, Insurance, Electricity and Water Charges, Transportation Charges and any other cost as necessary to complete the job in all respect excluding Service Tax. Service Tax, if applicable as per Government Rules, shall be paid extra on submission of documentary evidence. Rates quoted for both the engaged personnel must conform to the latest Notification/Regulation of the Labour Department, Government of West Bengal. Nothing extra will be paid.
3. Tenderer must have completed similar nature of work within last five years in Govt./Semi Govt./Govt. Undertaking/PSU with appropriate certificate of completion in support of single work of 40% value of the quoted amount put to tender.
4. Valid Trade License, VAT Registration certificate, return and challan for last financial year, Service Tax Registration certificate, Return with Challan for last FY, PAN Card with IT return for last three Financial Years, PT Challan for last quarter of 2015-16 and 1st quarter of 2016-17.
5. Similar type of credentials, Income Tax Return for last financial year and Trade License copies shall have to be submitted during deposit of Tender.
6. The acceptance of the lowest Tender is not obligatory and the University Authority reserves the right to accept or reject any or all the Tenders including the entire Tender process for the said job at any point of time, without assigning any reason whatsoever.
7. Both the technicians must possess Valid Workmen Permit for Electrician/AC technician issued by the Directorate of Electricity(with all relevant permits/parts), Government of West Bengal. That will be the governing criteria for the technicians to perform the intended work at the University. Copy of the permit shall have to be submitted during deposit of Tender.
8. Any Statutory clearance, if necessary for the purpose, shall have to be arranged by the agency throughout the entire contract period and shall be at the agency's own cost, risk and responsibility.
9. Necessary arrangement towards transportation, food, accommodation and any other facilities as required by the engaged personnel shall have to be arranged by the Agency at their own cost and risk.
10. The University shall be at liberty to terminate the execution order by issuing one(01) calendar month prior notice at any point of time during execution. The selected agency shall be at liberty to discontinue the execution order by issuing of one(01) calendar month prior notice. This provision is made to ensure proper handing over/taking over in case of discontinued service during the contract period.



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11. Joint Ventures will not be allowed.
A prospective bidder shall be allowed to participate in a particular job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job, all his applications will be rejected for that job, without assigning any reason thereof.
12. No mobilization advance and secured advance will be allowed.
13. Security Deposit:
Retention money towards performance Security amounting to 5% (five point zero percent) of the value of the work shall be deducted from the running account bill of the tenderer as per prevailing order. No interest will be paid on Security Deposit. Labour Welfare CESS, if applicable as per Government Rules, @1% of the executed work will be deducted from each running bill.
14. Selected agency shall have to arrange land for erection of Plant & Machineries, storing of materials, labour shed, laboratory etc. at their own cost, risk and responsibility. They must have their basic working tools and equipments, ladder for periodic inspection including the same for checking street lights.
15. All materials required for the proposed work shall be of specified grade in conformity with relevant code of practice (latest revision) accordingly and shall be procured and supplied by the agency at their own cost including all taxes.
16. TERMS OF PAYMENT:
Monthly payment will be made after successful operation and maintenance of that particular month for which intended service is rendered.
17. The intended service is to be provided for single working shift only involving both the above noted technicians. The work shift shall span for eight(08) working hours to cover the normal office time of the University, including Saturdays.
18. There shall be no provision of legal arbitration in this work.
19. Last date of submission of filled up Tender paper and relevant documents at the office of the undersigned is 01/07/2016 upto 12:00 Noon.
20. Date of opening of Tender paper is 01/07/2016 at 14:00 Hrs.


Registrar(Officiating)
West Bengal State University

Copy forwarded for information and necessary action to :

1. Vice-Chancellor's Secretariat, W.B.S.U.
2. Notice Board of the Office of the District Magistrate, North 24 Parganas.
3. The Proddhan, Ichhapore Nilgunj Gram Panchayet, North 24 Parganas.
4. The Sabhadhipati, North 24 Parganas Zilla Parishad, Barasat
5. The Officer-in-Charge, Duttapukur Police Station.
6. Finance Officer, W.B.S.U
7. University Engineer, W.B.S.U
8. Deputy Registrar, W.B.S.U with request to upload the N.I.T on University Website and arrange for putting the same on University Notice Board.
9. Registrar's Department, Guard file


Registrar(Officiating)
West Bengal State University