NOTICE INVITING QUOTATION

1) Preparation & Compilation of Annual Accounts and 2) Conducting Audit of the said Annual Financial Statements (Annual Accounts) of the West Bengal State University.

The West Bengal State University, Berunanpukuria, Malikapur, Barasat, Kolkata-700126, invites sealed quotation/quotations from the reputed and experienced Firm/Firms, registered under the Institute of Chartered Accountant of India and empanelled under C.A.G. of India for 1) Preparation and Compilation of Annual Accounts of West Bengal State University as per stipulation/guidelines of this University for the financial years 2018-19 & 2019-20 and 2) Conducting audit of the said Annual Financial Statements (Annual Accounts) of the West Bengal State University. The Firm shall undertake either of the above assignments, and not both, but each can quote for both the assignments.

Payment of above assigned jobs shall be offered in lump-sum along with other taxes. Engagement will be subject to fulfillment of terms and conditions fixed by the Authority of this University.

Other details may be had from the office of the undersigned during 12 noon to 3 p.m. on working days up to 19.06.2018. The proposals/quotations need to be addressed and submitted to The Registrar (Officiating), West Bengal State University, Berunanpukuria, Malikapur, Barasat, 24 Pgs (N), Kolkata-700126.

The quotation/quotations along with necessary supporting documents (i.e., I.C.A.I. & valid C.A.G. Registration copy, GST Registration copy, PAN, Latest IT Return etc.) in separate sealed cover superscribed 1) “QUOTATION FOR PREPARATION & COMPILATION OF ANNUAL ACCOUNTS OF THE WEST BENGAL STATE UNIVERSITY” and 2) “QUOTATION FOR CONDUCTING AUDIT OF THE ANNUAL FINANCIAL STATEMENTS(ANNUAL ACCOUNTS) OF THE WEST BENGAL STATE UNIVERSITY” are to be submitted on or before 20.06.2018 up to 2:30 p.m. positively and will be opened on 20.06.2018 at 3:00 p.m. in the presence of the quotorners or their authorized representatives.

The University reserves the right for cancelling any or all quotations without showing any reasons thereof. However, the University reserves right to terminate the notice inviting quotations for the above items at any point of time without assigning any reasons thereof.

Copy for information and necessary action, if any, to:
1) V.C.'s secretariat, WBSU
2) All members of the Purchase and Tender Committee.
3) The Finance Officer, WBSU
4) The University Engineer, WBSU
5) The Deputy Registrar, WBSU
6) Registrar’s Guard File, WBSU