NOTICE INVITING QUOTATION

Engagement of Internal Auditor in West Bengal State University for the Financial Year 2018-19

The West Bengal State University, Berunanpukuria, Barasat, Kolkata-700126 established under the West Bengal State University Act, 2007 [West Bengal Act XXVIII of 2007] to impart higher education in India invites quotation from the interested Chartered Accountant Firms having Registered Office in Kolkata for conducting Internal Audit of the transactions of the University on quarterly basis. The University has over the period of years acquired a good number of movable and immovable Assets. Hence, the scope of Internal Audit would extend to Finance, Accounting Works, Establishment, Stores & Purchases, Statutory Compliances, Library and any other area(s) that may be during the course of Audit felt necessary. At present, the volume of financial transactions is about Rs. 19 to 21 crores per annum. Interested parties may send their proposal stating Fees/Charges for preparation of quarterly report of the Audit along with complete bio-data and particulars about the firm. The proposals need to be addressed and submitted to The Registrar (Officiating), West Bengal State University, Berunanpukuria, Malikapur, Barasat, 24 Pgs (N), Kolkata-700126.

The quotations along with necessary supporting documents (i.e., I.C.A.I. & valid C.A.G. Registration copy, GST Registration copy, PAN, Latest IT Return etc.) in sealed cover superscribed “QUOTATION FOR ENGAGEMENT OF INTERNAL AUDITOR IN WEST BENGAL STATE UNIVERSITY FOR THE FINANCIAL YEAR 2018-19” is to be submitted on or before 20.06.2018 up to 2:30 p.m. positively and will be opened on 20.06.2018 at 3:00 p.m. in the presence of the tenderer or their authorized representatives.

The University reserves the right for cancelling any or all quotations without showing any reasons thereof. However the University reserves right to terminate the notice inviting quotations for the above items at any point of time without assigning any reasons thereof.

Copy for information and necessary action, if any, to:

1. V.C.'s secretariat, WBSU
2. All members of the Purchase and Tender Committee.
3. The Finance Officer, WBSU
4. The University Engineer, WBSU
5. The Deputy Registrar, WBSU
6. Registrar's Guard File, WBSU

Registrar (Officiating), WBSU
West Bengal State University
Barasat, Kolkata-700126

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