Notice Inviting Quotation for HP Laserjet MFP M1136 Printer, WBSU.

The University intends to invite rates through sealed quotations for supply of the following items for the Departments of West Bengal State University, from interested agencies or parties or suppliers or distributors or reputed manufacturers.

Details of Items/Specifications:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Item Name</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>HP Laserjet MFP M1136 Printer Print/Scan/Copy, HP-88A black toner, 1 year onsite warranty.</td>
<td>5 pcs.</td>
</tr>
</tbody>
</table>

Note: The rates for the items must include the delivery & GST will be applicable as per prevailing Government norms, as applicable in this connection. Tender quotations should be submitted item wise and price should be quoted per unit/piece wise. The quantity may vary at the time of placing order.

The interested agencies or parties or suppliers or distributors or reputed manufacturers of the items in the list, are requested to quote their rates to The Registrar (Officiating), West Bengal State University, Berunanpukuria, Malikapur, Barasat, 24 Pgs (N), Kolkata-700126, for supply of the above listed items along with the following documents: copies of a) Valid Trade License, b) GST Registration, c) PAN Card, d) Income Tax filed in the last Financial Year, e) Clearance of Professional Tax. The rates should be all inclusive GST, Duties, Transportation Charges etc. and the warranty of items to be specified. Incomplete & conditional quotations received without proper supporting documents and after due date and time will be summarily rejected. The above quote should indicate firmly the type of tax to be charged.

The quotations along with necessary supporting documents in sealed cover super scribed “Notice Inviting Quotation for HP Laserjet MFP M1136 Printer, WBSU,” are to be submitted on or before 14.02.2020 up to 3 p.m. positively and will be opened on 14.02.2020 at 3:30 p.m. at WBSU. The University reserves the right for cancelling any or all quotations without showing any reasons thereof. The quoted rates should be valid for three months from the date or opening of the quotation and the items are to be delivered to the University campus at Barasat. However the University reserves right to terminate the notice inviting quotations for the above items at any point of time without assigning any reasons thereof.

Copy forwarded for information and necessary action, if any, to:
1) V.C.’s secretariat, WBSU
2) All members of the Purchase and Tender Committee.
3) University Website.
4) University Notice Board.
5) Registrar’s Guard File, WBSU